Annexure-I

QUOTATION FOR PRIVATE SECURITY GUARDS

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Description of work | : | Providing four private security guards for guarding the ......................... ..................................... college. |
| 2 | Security charge (**per head per day)** | : | Wage: ............................. ... (in Rs.) (Minimum wage) Contribution for ESI, EPF and Bonus............... (in Rs.)  |
| 3 | Service charge (per head per day) | : | .................................. **(in % of minimum wage)** |
| 4 | Service Tax/GST (per head per day) |  | .................................... (in Rs.) |

Name of agency: .................................................................................................

Mailing address: ........................................................................................................................ .......................................................................................................................................................................................................................................................................................................................................................................

Telephone No. ............................................................

........................................................

(Signature of the agency authority)

.........................................................

(Designation of the signing authority)